



POST

EDMUND G. BROWN JR.
GOVERNOR

KAMALA D. HARRIS
ATTORNEY GENERAL

COMMISSION ON
PEACE OFFICER STANDARDS AND TRAINING

POST COMMISSION MEETING

**Marriott San Francisco Airport Waterfront
1880 Old Bayshore Highway
Burlingame, CA 94010
(650) 692-9100**

Thursday, October 20, 2011

ACTION SUMMARY

CALL TO ORDER

Chair Robert Doyle called the meeting to order.

COLOR GUARD AND FLAG SALUTE

The Color Guard was provided by the San Mateo County Sheriff's Department. The pledge of allegiance was led by Chair Robert Doyle.

MOMENT OF SILENCE HONORING THE OFFICERS KILLED IN THE LINE OF DUTY

A moment of silence was held in honor of those peace officers who have been killed in the line of duty.

POST Staff Present:

Paul Cappitelli, Executive Director, Executive Office
Alan Deal, Assistant Executive Director, Executive Office
Frank Decker, Bureau Chief, Basic Training Bureau
Janice Bullard, Bureau Chief, Learning Technologies Resource Bureau
Ed Pecinovsky, Bureau Chief, Training Program Services Bureau
Karen Lozito, Legislative Liaison, Executive Office
Kathy Hobson, Program Analyst, Management Counseling Services Bureau
Marie Bouvia, Executive Secretary, Executive Office
Dick Reed, Assistant Executive Director, Executive Office
Mike DiMiceli, Assistant Executive Director, Executive Office
Mike Hooper, Bureau Chief, Center for Leadership Development

Bob Stresak, Bureau Chief, Standards and Evaluation Bureau
Ron Crook, Multimedia Specialist, Learning Technology Resource Bureau
John Dineen, Bureau Chief, Management Counseling Services Bureau
Darla Engler, Bureau Chief, Administrative Services Bureau
Bryon Gustafson, Law Enforcement Consultant, Training Program Services Bureau

ROLL CALL OF COMMISSION MEMBERS

PRESENT

Robert Doyle, Chair
Walter Allen
Lai Lai Bui
Ronald Lowenberg
Mike Sobek
Tom Anderson
Jeff Lundgren
Laurie Smith
Jim McDonnell
Larry Wallace
Bob Cooke

ABSENT

John McGinniss
Floyd Hayhurst

A calling of the roll indicated a quorum was present.

INTRODUCTION OF POST ADVISORY COMMITTEE CHAIR, POST LEGAL COUNSEL

Chair Doyle introduced the POST Advisory Committee ViceChair Sandra Spagnoli, POST Legal Counsel Vince Scally, and Executive Director Paul Cappitelli.

WELCOMING ADDRESS

Greg Munks, Sheriff, San Mateo County Sheriff's Department.

PUBLIC COMMENT PERIOD

Chair Doyle read the public comment script. No one asked to address the Commission.

ELECTION OF NEW OFFICERS FOR 2011-2012

Commissioner Lai Lai Bui was elected Chair and Commissioner Laurie Smith was elected Vice-Chair.

Newly Elected Commission Chair Lai Lai Bui conducted the remainder of the meeting.

APPROVAL OF ACTION SUMMARY AND MEETING MINUTES

- A. Approval of the action summary and minutes of the Thursday, June 23, 2011, Commission meeting held at the DoubleTree Hotel, Sacramento, CA 95815.

MOTION – Lowenberg, Second – Lundgren, carried unanimously to approve the June 23 2011, Commission Meeting Minutes and Action Summary.

CONSENT

- B. Approval of the Consent Calendar

MOTION – Doyle, Second – Lundgren, carried unanimously to approve the Consent Calendar except item B.10.

B10 – Report on Training Injury was discussed in Commission Closed Session.

FINANCE COMMITTEE MEETING

- C. Advisory Committee Vice-Chair Sandra Spagnoli reported on the results of the Finance Committee meeting held in conjunction with the Advisory Committee meeting, on Wednesday, October 19, 2011, in Burlingame, California. A discussion took place regarding proposed contracts.

MOTION – Sobek, Second – McDonnell, carried unanimously to approve the report of the Finance Committee.

BASIC TRAINING BUREAU

- D. Report on Proposed Changes to the Training and Testing Specifications for Peace Officer Basic Courses

MOTION – Lowenberg, Second – Cooke, carried unanimously to approve the changes as described in the staff report. If no one requests a public hearing, the changes will become effective July 1, 2012.

E. Report on the Proposed Changes to the Field Training Officer Course

MOTION – Doyle, Second – Lundgren, carried unanimously to approve the changes as describe in the staff report. If no one requests a public hearing, the changes will become effective July 1, 2012.

EXECUTIVE OFFICE

F. Report on Contracting Procedures

MOTION – Allen, Second – Sobek, carried unanimously to adopt option 1 contracting procedures as describe in the staff report.

G. Request for Approval to Submit Homeland Security Grant Application

MOTION – Sobek, Second – Doyle, carried unanimously to authorize the Executive Director to submit to CalEMA a grant application for Federal Homeland Security funds for FFY 2011.

LEARNING TECHNOLOGY RESOURCES BUREAU

H. Report on Proposed Changes to POST Regulation 1052(b) – Certification of Self-Paced Training

MOTION – Lundgren, Second – Allen, carried unanimously to approve the changes as describe in the staff report. If no one requests a public hearing, the changes will become effective upon approval by the Office of Administrative Law.

STANDARDS AND EVALUATION SERVICES BUREAU

I. Report on POST Regulation Changes to Test Administration and Security Guidelines

MOTION – McDonnell, Second – Lowenberg, carried unanimously to approve the changes as describe in the staff report. If no one requests a public hearing, the changes will become effective in April 1, 2012.

J. Report on Strategic Plan Objective C.5, Testing System Replacement Project

MOTION – Doyle, Second – McDonnell, carried by **ROLL CALL VOTE** to authorize the Executive Director to contract for the completion of an IT Request for Proposal or alternatively an Invitation For Bid to replace the current TMAS system in an amount not to exceed \$150,000.

K. Report on Contract to Update the POST Medical Screening Manual

MOTION – Lowenberg, Second – Sobek, carried by **ROLL CALL VOTE** to authorize the Executive Director to contract for the services of medical experts and specialists to revise selected chapters of the POST Medical Screening Manual over a two year period in an amount not to exceed \$183,000.

L. Report on Contract Request for Basic Course Physical Conditioning Program

MOTION – Cooke, Second – Allen, carried by **ROLL CALL VOTE** to authorize the Executive Director to contract with a governmental or private entities to support implementation of the Basic Course Physical Conditioning Program in an amount not to exceed \$175,000.

M. Report on Contract Amendment for Basic Course Competency Test Development, Evaluation and Training

MOTION – Lundgren, Second – McDonnell, carried by **ROLL CALL VOTE** to authorize the Executive Director to amend the existing CSULB contract supporting the Basic Course Competency project to an amount not to exceed \$60,000.

TRAINING PROGRAM SERVICES BUREAU

N. Report on Acceptance and Use of CalEPA Grant Funds for Environmental Crimes Training

MOTION – Sobek, Second – Smith, carried by **ROLL CALL VOTE** to authorize the Executive Director to accept CalEPA Grant Funds in an amount not exceed \$100,000 and enter into a contract with San Diego Regional Training Center or another public entity to present the Advance Environmental Crimes Investigations course in an amount not to exceed \$150,000.

COMMITTEE REPORTS

S. Advisory Committee

Sandra Spagnoli, Vice-Chair of the POST Advisory Committee, reported the Committee reviewed the Commission Agenda, Items A through N. Vice-Chair Spagnoli reported the Committee made recommendations to approval all items on the agenda except Item F. The Advisory Committee recommended the Commission select Option 1 contained in Agenda Item F. The Advisory Committee conducted elections of a new chair and vice-chair. Vice-Chair Spagnoli was elected chair and Mario Casas was elected vice-chair.

T. Legislative Review Committee

Commissioner Jeff Lundgren, Chairman of the Legislative Review Committee, reported on the results of the Legislative Review Committee meeting held on Thursday, October 20, 2011, in Burlingame, California.

U. Correspondence

Commissioner Bui reviewed the correspondence to and from POST.

V. Old Business

Commissioner Bui reviewed the Report on the Suspension of a Portion of Regulation 1054.

W. New Business

Commissioner Bui announced there is no new business to discuss.

FUTURE COMMISSION DATES

February 22 – 23, 2012 – Doubletree Mission Valley, San Diego

June 27 – 28, 2012 – Courtyard by Marriott, Cal Expo, Sacramento

October 24 – 25, 2012 – Embassy Suites, Burlingame

CLOSED SESSION – 10:47 a.m.

The Commission was briefed and discussed litigation matters.

RECONVENE – 11:59 a.m.

ADJOURNMENT - 12:01 p.m.

Respectfully Submitted,

A handwritten signature in cursive script, reading "Connie A. Paoli". The signature is written in dark ink and is positioned above the printed name.

Connie Paoli

Administrative Assistant to the Executive Director

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